



# Scottish Disability Sport

Minutes of the meeting held on 12 December 2017

Glasgow Caledonian University, Glasgow at 1700

## Attendees

- Janice Eaglesham MBE, Chair
- Catherine Goodfellow, Vice Chair
- Paul Queen, Finance Director
- Oliver Barsby, Director
- Jay Runga, Director
- Colette Martin, Director
- Claire Morrison, Director
- Gavin Macleod, CEO
- Caroline Lyon, Company Secretary

## Apologies

- Dave Rhoney, Director
- Iain Smith, Director
- Jennifer Griffin, **sportscotland** Partnership Manager

## 1. Welcome and Apologies

The Chair welcomed all Board members and thanked Paul Queen for providing facilities.

## 2. Recent Successes

- The Commonwealth Games Para Bowls Team launch had taken place and was attended by all seven players and one coach. Bob Christie had been confirmed as the head coach for the Games.
- Karen Darke had been selected for Para Triathlon for the Commonwealth Games.
- The Commonwealth Games Athletics team was announced today with 20 in the overall team and three para athletes, Sammi Kinghorn, Maria Lyle and Amy Carr. This is the strongest away team ever in terms of numbers.
- The British Para Swimming Championships had taken place.
- Sammi Kinghorn was the first para athlete ever to win the Sunday Mail Athlete of the Year award.
- Stephen McGuire is ranked boccia world number one, Jamie McCowan is number four and Patrick Wilson number ten.

## 3. Conflicts of Interest and Legal Register

There were no conflicts of interest registered and there were no legal items of which SDS was aware.

## 4. Minutes of Previous Meeting, 9 November 2017

The minutes of the previous meeting were agreed with the following points:

- Page 2 – the Boccia European Championships took place in Povoia not Seville.

## 5. Matters Arising

- The Chair had written to congratulate Mark Gaffney and separately to all staff about the Scottish Boccia Open.
- The policy had been added to the review cycle and templates received from the SSA.
- The submission from Glasgow Disability Sport to the Robertson Trust had been successful and £7,000 per annum was awarded for three years.
- Footers of policies had been amended.
- Amendments to terms of office for Chair and Vice Chair would remain on the agenda.
- A meeting had been held with Hannah Runga of Prima Media attended by the Chair and CEO (Jay Runga registered a conflict of interest).

## 6. Governance

- Agenda items for Board discussion will be supported by a short paper circulated in advance.
- Fundraising plans had been drafted
- A meeting was being arranged with the Chair of Capability Scotland.
- A meeting will be held with the Celtic FC Foundation in January 2018.

### Finance

- A Finance update will be on the January agenda.

### Communications Plan

- Jay Runga registered a conflict of interest for this item.
- The Chair and CEO had met with Prima Media. No funding is available to support a communications strategy but options were discussed informally. Prima Media is keen to support SDS. A previous fundraising presentation and ideas were shared and Prima Media will revert in January with feedback. Discussions took place around image, stories, successes and athletes.
- As previously identified, recruiting a volunteer director with a remit for sponsorship / fundraising was being explored. **Action: Board**
- A role descriptor for a new director will be presented for Board approval and advertising. **Action: Chair, Director of Governance**
- The CP football team was undertaking a crowdfunding campaign.
- The communications group will meet on 18 January 2018 to discuss what a resource could contribute and present findings to the next Board. All were requested to forward suggestions before 18 January. **Action: All**

### Roles and Portfolios

- The presentation prepared by Board member Oliver Barsby had been circulated. All were asked to review and notify CL if in agreement by the end of the week. **Action: All**

### Board Performance and Training

Suggestions were put forward for development opportunities for Board members:

- Safeguarding training was available. The Chair would liaise with Pamela Finch to arrange. **Action: Chair**
- Data Protection training
- Greater understanding of the organisation and the scope of its work.

- All members were requested to outline to the Chair their needs and requirements as Board members and a plan will be developed. **Action: All/Chair**

## **7. Board Members' Updates**

- Colette Martin and the Chair had met with the Minister for Equality, Jeanne Freeman, to talk about the work of SDS, the health benefits of sport and coaching and education. This had come about as a result of attendance at the opening of Inverclyde. An aide will keep in touch and a follow-up meeting will be arranged.
- The Chair had presented at the Sporting Chance conference at Holyrood.
- The Chair had presented at St Mungo's Academy through Allianz sponsorship.
- Claire Morrison and Colette Martin had attended the Boccia Bonanza event which had been very successful with a good number of new people attending. Two further days were planned. This had tied in with a squad session and a Level 1 course.
- The Chair and CEO had attended the Highland Branch Conference.

## **8. Partners Updates**

- No BPA meeting had been held. Announcements of selections for the Winter Paralympic Games were awaited.
- A UKSA telephone conference has been held and the position remains precarious. The CEO is still acting voluntarily and there is no current funding. An AGM will be held by telephone next week.
- It had been agreed in principle to send a team to the CPISRA World Games and the selection criteria are almost complete. Details will be on the website before Christmas. A General Assembly will be held during the Games and the Team Manager will attend on behalf of SDS.

## **9. Sports/Events**

- Two national swimming galas had been held and Colette Martin had attended both.
- The next event will be the carpet bowls.

## **10.AOB**

- SSA will be holding a meeting with Chairs and CEOs/COOs as their public funding has now ceased.

## **11.Date of Next Meeting**

The date of the next meeting is 29 January 2018 at Caledonia House in Edinburgh.