



Scottish Disability Sport

Minutes of the meeting held on 21 August 2017

Glasgow Caledonian University, Cowcaddens Road, Glasgow G4 0BA

Attendees

- Janice Eaglesham MBE, Chair
- Catherine Goodfellow, Vice Chair
- Paul Queen, Finance Director
- Oliver Barsby, Director
- Claire Morrison, Director
- Dave Rhoney, Director
- Gavin Macleod, CEO
- Heather Lowden, Education & Development Manager
- Caroline Lyon, Company Secretary

Apologies

- Jennifer Griffin, **sportscotland** Partnership Manager

1. Welcome and Apologies

The Chair welcomed Board members and thanked the Director of Finance for hosting the meeting. To set the dates for future Board meetings, it was agreed that a poll would be held after the AGM to agree days and locations.

2. Recent Successes

- World Para Athletics Championships: Sammi Kinghorn had won one bronze medal in the 400m and achieved a fifth place finish in the 800m, and became double world champion in the T53 100m and 200m, setting a new world record in the 200m. Stef Reid had won a gold medal and became world champion in the T44 long jump, and Maria Lyle two bronze medals in the T35 100m and 200m. Jo Butterfield MBE had achieved a fourth place finish in the F51 club throw and had to withdraw from the discus due to injury. Channel 4 coverage of the Championships had been good.
- SDS Summer Sports Camp: This had been held very successfully at the new **sportscotland** facility in Largs and staff were praised as well as the accessibility. Thirty-six children and young people had attended with plenty of new participants. Feedback received from children and parents was excellent. The camp will be held in Badaguish next year and thereafter will alternate between the two venues.
- Boccia: The World Open had taken place in Seville where all Scots had medalled with a BC3 pairs silver and BC4 individual bronze. It was world level competition with new equipment. In the UK Championships there had been smaller numbers but good quality players.
- Deaflympics: Six athletes had competed in swimming, golf and football. Scots had won 81% of the GB medals including all the golds.

- Bowls Scotland National Championships: This was the first time visually impaired bowlers had been included in the championships at which the bowlers had been successful as well as for the profile of the sport.
- Special Olympics: Eight Scottish regions had participated and Laura Smith OBE will provide the breakdown of statistics for the annual report.

3. Conflicts of Interest and Legal Register

The Vice Chair registered a potential conflict of interest on matters relating to Commonwealth Games and there were no legal items of which SDS was aware.

4. Minutes of Previous Meeting, 12 June 2017

The minutes of the previous meeting were agreed.

5. Matters Arising

- The report on the Commonwealth Games test and qualification event in Broadbeach, Australia had been circulated by the Performance Manager. The home nations event will be held in October and will be followed by selections for the Games. A warm weather training camp is planned for next year.
- The question of staggering terms of office for Chair and Vice Chair will be carried over to the next agenda. **Action: IMFS/JE**
- Alison Shaw will take up post as Grampian Regional Manager on 4 October. The Chair had written to Claire McDonald to thank her for her work.
- Craig Brown CBE and Mel Young MBE were confirmed as speakers at the AGM.
- It was confirmed the accounts have been prepared for the AGM.
- Three seats are available for the Team Scotland dinner on 21 September in Edinburgh. The Chair and Jay Runga agreed to attend with the CEO.
- SDS was continuing to support CP football squad training with Greig Taylor and staff coaching on a voluntary basis.

6. Coaching, Education and Learning Presentation

- The Education & Development Manager gave a presentation (attached) allowing Board members to question and discuss specific areas.
- It was agreed that no action was required on the UK position paper regarding coaching.
- The Chair, on behalf of the Board, thanked the Education & Development Manager for an engaging and informative presentation.

7. Governance

Policies

- The Conflict of Interest Policy should be updated to reflect changes in data protection and completed by staff and Board at or after the AGM then annually or more frequently if required. The policy was agreed.
- The Legal Register was agreed.
- The Safeguarding Children, Young People and Adults at Risk Policies and Procedures were agreed. This should be a handout for Branches at the Branch Conference.
- The Governance Sub Group Terms of Reference was agreed with updates to reflect Articles of Association rather than Memorandum and Articles and the strategic plan dates.
- The Risk Register was agreed with the following amendments:

- 2.9 The value of investments should be changed to 3/4
- 5.1 Child protection – should note that this was reviewed in line with legislation.
- The Policy Review Cycle should show the Sponsorship Policy in January and the Conflict of Interest Policy should be in every two years. The Legal Register should be added. The Safeguarding review date should be updated. **Action: CEO**
- A working group will be established after the AGM to review roles and portfolios and this should be complete by December 2017. **Action: Chair**
- The staff away days outcomes were circulated and key messages were agreed. These should be aligned with SDS values.
- The next Governance Sub Group meeting was scheduled for the following week with the Chair, CEO, Vice Chair and Paul Queen. The quarterly accounts had been circulated. A forecast to the end of year will be added to the presentation.
- The re-accreditation of the MOR Dumfries & Galloway Disability Sport was agreed.
- It was agreed to propose to the AGM that membership subscriptions would increase to £250 for Branches and £75 for associate members. **Action: Chair/CEO**
- Award winners for the Annual SDS Awards had been agreed and all nominators were thanked.

8. Board Updates

- The Vice Chair, Dave Rhoney and Oli Barsby had all attended summer camp.
- The Vice Chair and Claire Morrison had attended the royal visit to the **sportscotland** National Sports Centre: Inverclyde.
- Jay Runga was working towards profiling the McGuire brothers and support staff with a view to cultivating relationships with the media to highlight in general the opportunities available in disability sport and the brothers in particular.

9. Partners Updates

- The next BPA meeting will be held in October with a focus on the Winter Paralympic Games.
- There has been in progress to the situation with UKSA.
- Sammi Kinghorn and Ian Mirfin MBE had been selected to participate in the Queen's Baton Relay. The Performance Manager had circulated an initial paper on the CPISRA World Games and a proposed budget. This was discussed and it was agreed options including sourcing funding should be explored in more detail. **Action: CEO**

10. Sports/Events

It was agreed that following the AGM, Branches requiring specific input from a Board member would inform attendance at Branch meetings. All Board members should inform staff if able to attend Branch meetings. **Action: ALL**

11. AOB

- The Boccia World Open will be held in Kansas beginning on 22 October and will be attended by Stephen McGuire, Jamie McCowan and Patrick Wilson.
- HL had discussed the funding opportunities with the Lord's Taverners with Boccia England and had been invited to a lunch at Hampden on 15 September.

12. Date of Next Meeting

17 September 2017 – AGM